**Instruction** BP 6117(a)

#### YEAR-ROUND SCHEDULES

The Board of Education believes that a year-round school schedule can reduce loss of student learning over vacations as well as enable the district to address overcrowding in schools through the more efficient use of school facilities. The feasibility of establishing year-round schedules shall be considered as the Board monitors current and projected enrollments, facilities needs, and instructional needs.

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(cf. 6111 - School Calendar)
(cf. 7110 - Facilities Master Plan)
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Before approving a year-round program in any district school, the Board shall consult with certificated and classified employees of the school, parents/guardians of students who would be affected by the change, and the community at large. Such consultation shall include at least one public hearing. (Education Code 37616)

The Superintendent or designee shall develop a year-round schedule for any school selected or approved by the Board for year-round schedule. The schedule shall specify the number of tracks or groups into which students and staff shall be divided and the number and length of instructional and vacation periods.

# **Assignment to Year-Round Tracks**

The Superintendent or designee shall establish an unbiased process for determining assignment of students to tracks based on the following criteria:

1. Students of the same family shall be placed in the same group or track unless one or more of such students are enrolled in a special education class or unless the parent/guardian requests that the students be placed in different groups. (Education Code 37617)

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(cf. 6159 - Individualized Education Program)
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2. Assignment based on ability level shall be minimized except when necessary to accommodate special education needs or other specialized programs.

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(cf. 6172 - Gifted and Talented Student Program)
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After assignment based on the above priorities, remaining students shall be chosen on a lottery basis when the number of students requesting a particular track exceeds spaces available. Second preferences shall be accommodated to the extent possible.

The Superintendent or designee shall give parents/guardians adequate notice regarding their child's schedule.

Once students are assigned to a track, priority shall be placed on keeping students on the same track each year unless the parent/guardian requests a change.

# YEAR-ROUND SCHEDULES (continued)

# **Concept 6 Schedule**

Prior to operating a school on a Concept 6 schedule for as few as 163 days per school year, the Board shall adopt a resolution at a regularly scheduled Board meeting certifying that both of the following criteria are met at the school site: (Education Code 37670)

1. The number of annual instructional minutes is not less than that of schools of the same grade levels using the traditional school calendar.

(cf. 6112- School Calendar)

2. It is not possible for the school to maintain a multitrack schedule containing the same number of instructional days as are provided in district schools using the traditional school calendar given the facilities, program, class sizes, and projected number of students enrolled at the school site.

The Superintendent or designee shall develop a comprehensive action plan detailing the strategy and steps to be taken annually to eliminate the use of the Concept 6 program as soon as practicable but no later than July 1, 2012. He/she shall also submit progress reports to the Superintendent of Public Instruction in accordance with law. (Education Code 37682, 37684, 37685)

Legal Reference: (see next page)

# YEAR-ROUND SCHEDULES (continued)

#### Legal Reference:

#### **EDUCATION CODE**

17017.5 Approval of applications; year-round education program

17017.6 Substantial enrollment, high school districts

17017.7 Priority for funding new construction

17071.40 Exemption from increase in school building capacity

17088.3 Qualifications for lease; submission of year-round multitrack educational program study

37202 Equity length of term, exceptions

37220-37223 Saturdays and holidays

37600-37644 Continuous school programs

37670-37672 Multi-track year round scheduling

37680-37695 Concept 6 class scheduling

41420 Minimum number of instructional days per year

42250.1 Funding for air conditioning

42260-42269 Year-Round School Grant Program

46200-46206 Incentives for longer instructional day and year

# CODE OF REGULATIONS, TITLE 5

855 Testing period

884 Primary language testing period

14030 School housing standards for multitrack programs

### Management Resources:

#### **WEB SITES**

 California
 Department
 of
 Education,
 Multitrack
 Year-Round
 Education:

http://www.cde.ca.gov/ls/fa/yr

National Association for Year-Round Education: http://www.nayre.org

Adopted: September 1, 2005

Vacaville, California